

RAC Worksheet: Tree Planting and Removal (Reference RHAC 2022 Architectural Guideline Number 57)

This worksheet is to be submitted along with a completed **VILLAGE OF RIVER HILL- EXTERIOR ALTERATION APPLICATION**.

The removal of any tree of circumference of 20 inches (diameter of approximately six inches), measured at two feet above ground level, requires RHAC approval. The following worksheet is required when submitting your application to remove a tree, or to plant one or more tree.

Fast track decisions are available for the removal of trees that present a danger to the home, or are dead. The removal of healthy trees will not be fast tracked.

Note that the RHAC cannot approve the removal of trees not on the applicant's property. Removal of any trees on Columbia Association property require a request to the Columbia Association (separate from the River Hill Village) and must be performed by the Columbia Association.

Address where tree is located: _____

Name of Applicant: _____ Date of this worksheet: _____

Checklist (all items in the checklist must be submitted):

- 1. Completed RHAC Exterior Alteration Application and completed worksheet below.
- 2. Attach a map-capture of the location of the house and surrounding homes to indicate the location of neighboring homes, open spaces, pathways, and streets.
- 3. Attach a copy of the official property plot survey.
 - On the plot, the applicant shall mark the location of any tree to be removed with a circle containing the symbol "X" inside.
 - On the plot, the applicant shall mark the location of any tree to be planted with a circle containing the symbol "P"
 - Also on the plot, the applicant shall mark the locations of ALL other trees on the property with a circle containing the symbol "T" and provide the estimated heights and circumference of the trees on the plot.
 - Contrasting colors are preferred. The resulting marked-up survey image must be at least 6" by 8".
- 4. Attach photographs of any tree to be removed. Please include in the views a portion of the house for reference.

Tree Information:

For plantings: Number of trees to be planted, species and heights _____

For plantings: Tree is on the Maryland list of non-invasive plantings Tree is not on the list
(<https://dnr.maryland.gov/forests/Pages/MarylandersPlantTrees/Recommended-Tree-List.aspx>)

Type of tree(s) (removals and plantings):

- Ornamental (under 12' at maturity)
- Evergreen (any tree that reaches more than 12' at maturity and retains leaves year round)
- Hardwood (any tree other than ornamental or evergreen)

For removals - condition of tree (check all that apply):

- Healthy Dead Dying Leaning

Note that healthy trees are sometimes approved for removal when too many trees are present on the lot, or the placement given the type of the tree presents problems.

- Check here if a *Licensed Arborist* has reviewed the tree condition, and please provide the name, address, and license number on a separate sheet. *Note that a licensed tree removal service is not the same as a Licensed Arborist.*

For Removals, stumps must be removed. Stump will be:

- Ground to surface level
- Dissolved using consumer products intended for the purpose of safe stump removal (available at hardware stores)