



River Hill Community Association
Application for Teen Advisory Committee Position

Each year, the River Hill Community Association (RHCA) Village Board may appoint up to 10 high school students to the RHCA Teen Advisory Committee for a one-year term for the period September 1 – August 31. The Teen Advisory committee will promote volunteer opportunities and community spirit in the Village of River Hill and encourage teen involvement in the community through planning and implementing teen events and programs. This packet explains the application and selection process and contains a copy of the application. Please feel free to copy and distribute it to any student who might be interested.

Application Requirements:

1. All local high school age students are eligible to apply for appointment to the Teen Advisory Committee.
2. A completed application form explaining why you want to be on the Teen Advisory Committee and what you hope to accomplish during your term if appointed.
3. Resume (optional).
4. Interview with the Board of Directors or their designated representatives.

All applications are due to:

Claret Hall
6020 Daybreak Circle
Clarksville, MD 21029

No later than **June 2, 2023**

Please either email your application to events@villageofriverhill.org or mail your application to the address above. You may also drop off your application at Claret Hall Monday-Friday between the hours of 9 a.m. - 5 p.m.

Teen Advisory Committee Application 2023

Name: _____

Address: _____

Home Phone #: _____ Cell Phone #: _____

Email: _____

Expectations:

- The Teen Advisory Committee Members are expected to facilitate the planning, execution, and evaluation of, but not limited to, the following community events:
 - River Hill Halloween Event (October)
 - Santa Event (December)
 - Searching for Spring Egg Hunt or other Springtime Event (March/April)
 - July 4th Independence Day Parade
 - At least 1 community benefit event geared specifically for teens, by teens
 - Other events that may include community fundraisers, drives, advocacy programs, etc.
- Attend either in person or via Zoom, Committee meetings held at the discretion of the Student Member(s), Village Manager, and Events Coordinator.
- Notify the Committee Chair(s) or Events Coordinator at least 48 hours in advance of an event absence.
- Provide an alternate volunteer when unable to participate in an event.
- The Student Member(s) will be responsible for transportation to and from the Committee meetings and Events.
- The Teen Advisory Committee Member(s) will develop a system within the Committee to produce articles for *The Villager* (when space permits) featuring stories and/or interviews.
- The Teen Advisory Committee Members(s) will also serve as community liaisons at their respective high schools/educational organizations and communicate current community happenings and issues.

Application Checklist:

Completed Application Form

Resume *optional*

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Please respond to the following questions:

Why do you wish to serve on the River Hill Teen Advisory Committee? (additional information may be attached):

Do you have any place besides school where you will be able to promote River Hill Community events? If not, what ideas do you have? (additional information may be attached):

You will be required to attend periodic Committee meetings in addition to participating in community events. What possible conflicts will you have with this commitment? (additional information may be attached):

What kinds of pertinent interests/experience do you possess, both school and community-related, or otherwise? Is there anything else you would like us to know? (additional information may be attached):

Statement of Understanding: I have read the information about the Teen Advisory Committee and the description of the selection process for the members, both of which appear above. I have also read the additional Teen Advisory Committee Charter. I understand and agree to participate in the selection process. If successful in the selection process and later appointed by the RHCA Village Board to the position of Teen Advisory Committee Member, I will perform the responsibilities of the position to the best of my ability.

Signature of Applicant	Date
Signature of Parent or Guardian	Date