

## **General Election Information Spring 2020**

On April 25, 2020 River Hill Residents will elect four (4) persons to serve on the Association's Board of Directors. The Election Committee (EC) sincerely hopes that you will find running for village office to be a pleasant and rewarding experience.

### **Candidate Qualifications**

- A "Member" of the Association is defined in Article 6 as a resident of the Village of River Hill property, aged 18 or older.
- The Articles of Incorporation of the River Hill Community Association require that at least two (2) members of the Board of Directors be members of the Association.
- To run for office, a candidate must file a nomination petition signed by at least ten members of the River Hill Community Association. Nomination petitions must be filed before the deadline.
- To vote on architectural issues members of the Village Board must obtain a Letter of Covenant Compliance.

### **Nominating Procedures**

- Complete a Nomination Petition.
- Obtain signatures on the petition:
  - Signatures must be from a Member of the Association (Members are residents of village property aged 18 and older);
  - Please ask each person to clearly print his/her name and address, and sign in the appropriate location;
  - Use ballpoint pen;
  - Supply a minimum of ten (10) signatures that can be validated by the EC.
  - Proof of residency and age must be supplied if individuals are not listed on the property assessment lists provided by the Columbia Association. This information must be provided for signers who are renting the property in River Hill where they live. Similarly, adult children living in a home where the parent is the property owner must provide proof of residency and age. A copy of a driver's license will suffice.
- Submit the completed petition with your candidate statement (150-word maximum) and photograph (high resolution, 300 dpi), to the Village Office in Claret Hall by **Saturday, March 21, 2020 at Noon.**
- Petitions will then be validated by the EC and certification of candidacy will be issued to the nominee.

## Calendar

The following schedule is important to your candidacy. The By-laws of the Association and publicity schedules require that candidates follow specific procedures and adhere to the following deadlines:

- March 1            Nomination Petitions available. You may begin to gather signatures on your Nomination Petition.
- March 21           Nomination Petitions due at Village Office by Noon pm. Please provide a high resolution digital photo (30+0 dpi); a head shot is preferred.
- Please provide your Candidate Statements in digital format.
- "Official" Candidates' Statements (150 words or less): The Bylaws provide that each candidate may prepare a campaign statement of not more than 150 words. This official statement will be posted in the village office, published in *The Villager* and used in certain advertisements. Candidates' statements may not be edited by the EC; they will be published exactly as submitted, except that words after 150 will be omitted.
- March 23           Your Petition will be validated by the EC in order that your name may be placed on the ballot.
- March 24           Name drawing for ballot order at Village Office at 1 p.m. Candidates welcome. Candidates shall be listed by given name and without reference to titles.
- April 4             First day for residents to submit written or in person requests for absentee ballots: 9 a.m. – Noon.
- April 15            Last day for residents to submit written requests for absentee ballots: 9 a.m. – 5 p.m. or 7 p.m. – 8:30 p.m.
- April 16            Candidates' Forum, 7 p.m. (held only if the election is contested).
- Candidates take part in a public round table discussion. You should expect to respond to Questions about various community issues. You will have an opportunity to make your views known. The Candidates' Forum will be run by the Election Committee.
- April 24            Deadline for receiving absentee ballots (in person or via the mail): 12:00 Midnight.
- April 25            Elections will be held at Claret Hall, 9 a.m. – 3 p.m.  
                         There shall be no electioneering within 100 feet of the polling place.
- Vote counting begins immediately following the closing of the polls at Claret Hall. You are invited to be at Claret Hall to await results. If you cannot attend and want us to call you with the results, we will do so. The actual counting will be done in a quiet room where you or your representative may observe if desired.

**We strongly urge you to actively seek office by campaigning and encouraging people to vote. Please do not hesitate to ask questions.**